

# *Pie in the Sky Studios*

## *Booking Terms*

### 1. Cancellation fee

After committing to your rental days, if booked studio days should be cancelled or moved you will be responsible for a cancellation fee.

The cancellation fee is 75% of the studio rental fee.

If a booking is cancelled less than 72 hours prior to the booked days there will be a cancellation fee of 100% of the studio rental fee.

Cancellation fees only apply to Lighting and grip packages booked for on location if the equipment is collected for pickup and the cancellation is less than a week from the pick-up date or if specific items were requested and set aside for the cancelled project, gear cancellation fee is the gear package rental value x 1 day.

### 2. Production Insurance

**Existing Clients** - we will check for your insurance certificate and let you know if we need a new one.

**New Clients** - we will need a certificate of insurance with General Liability Coverage of \$2,000,000.00 listing Pie in the Sky Studios as an additional insured party, the address to use for insurance policies is 397 Donlands Ave, Toronto, ON, M4J 3S2.

### 4. Payment Methods

Acceptable methods of payment are:

**E-transfer** ( to be sent to [ayda@piestudios.ca](mailto:ayda@piestudios.ca), with an email specifying password)

**Credit card** (2% fee) ( # can be called in to Ayda or an authorization form can be sent to you upon request)

**ETF**

**Wire**

**Cheque** (Payable to: Pie in the Sky Studios)

**Cash**

### 3. Payment Terms

A 50% Deposit paid in order to book studio days.

Full prepayment is optional.

Balances on partially paid invoices are due within 30 days of the final studio rental day.